

Minutes
EAGLES NEST TOWNSHIP
Board of Supervisors Meeting
January 21, 2026

Call to Order

Supervisor Sup Chiabotti called the meeting to order at 5:00 p.m. The Pledge of Allegiance was recited.

Sup Chiabotti, Sup Brian Harrington, Sup Jackie Monahan-Junek, Sup Carlson, Clerk Keely Drange, Treasurer Mary Beth Monte, and Deputy Clerk/Treasurer Gwen Potter were in attendance.

Unless otherwise noted, motions carried unanimously.

Agenda

Sup Carlson moved, seconded by Sup Harrington to approve the agenda for the January 21, 2026 Board of Supervisors Meeting. Motion carried as amended.

Additions to the agenda include:

MN paid leave premium percentage

Update supervisor responsibility

Follow up from January 20 special meeting

Name the township Bulletin board as official posting location for township notices

Move reorganization business up in the agenda after agenda approval

Reorganization

Sup Monahan-Junek moved, seconded by Sup Harrington to nominate Sup Chiabotti to the Board Chair position. Motion carried.

Sup Harrington moved, seconded by Sup Chiabotti to nominate Sup Monahan-Junek to the Board Vice Chair position. Motion carried.

Sup Harrington moved, seconded by Sup Chiabotti to adopt General Resolution 01-26-01 with the addition of mileage at the IRS rate, meal reimbursement at a reasonable rate and the addition of a line that the official posting place is the upper hall outside bulletin board. Motion carried.

Sup Harrington moved, seconded by Sup Carlson to adopt Official Depositories Resolution 01-26-02 with the removal of Banking certificates of deposits verbiage. Motion carried as amended.

Sup Harrington moved, seconded by Sup Chiabotti to adopt Salary Resolution 01-26-03 with a 2.6% pay rate increase to hourly and salaried rates, and a clarification to the wording "amounts paid for all wages should be rounded to the nearest quarter hour" to the last line of the resolution. Motion carried as amended.

Minutes

Sup Harrington moved, seconded by Sup Monahan-Junek to approve the Minutes for the December 17, 2025 BOS Meeting. Motion carried.

Communications

Sup Harrington moved, seconded by Sup Carlson to approve the communications list. Motion carried.

Sup Harrington will complete and submit the noxious weed form.

Sup Harrington would like to join the St. Louis County of Association of Townships. The Board agrees and dues will be paid next month.

A member of the public has requested the use of a smart lock on the hall for potential use by residents, and no fees paid to use the hall for events. The board agreed to keep the process as is due to concern about additional traffic in/out while there is no personnel present at the hall, and the electronic equipment that is installed in the room. Sup Chiabotti will follow up with the resident to let him know of the board's decision. The hall is available to residents for special events. Contact the clerk for further information.

Email from Angela Lepak regarding Ordinance 62 shows nothing new of concern.

Citizens' concerns

Frank Sherman feels that the township should have advertised the OHV special meeting more broadly. Sup Monahan-Junek stated that the township had meet open meeting law and public hearing statutes.

Reports

Clerk

Nothing at this time.

Treasurer

Sup Harrington moved, seconded by Sup Carlson to approve the payroll and claims. Motion carried.

Payroll Check numbers 12188-12206. \$3,591.17.

Claim Numbers for December 5245-5259 and check numbers 12207-12219 for a total of \$21,792.39.

The total for payroll and claims is \$25,383.56.

W2s and 1099s have been sent out.

Sup Harrington moved, seconded by Sup Carlson to approve the treasurer's report. Motion carried.

Building and Grounds

There has been a request for better lighting on eastern side of building. Sup Chiabotti will have H&S install an outlet for a motion light in that area.

Fire: See report.

Roads:

There was a sand barrel issue on residential roads that has been fixed. Clyde Peterson has filled sand barrels on for use on township roads.

Land:

Sup Monahan-Junek will spend some time reviewing the Park Land files and come back to the board with options.

Website and Broadband:

Sup Harrington has received approval for .gov domain. Sup Harrington will follow up and update the website and email addresses.

Emergency Preparedness

Transition to Jess Oldenburg from Keely Drange.

Water

Sup Harrington is working on an article for inclusion in the ENLA newsletter regarding mowed lawn to the lake edge and fertilizer leaching into lakes. If it doesn't make it in time for the Spring edition will try for the Fall edition.

Outreach and Networking

By Joining the St. Louis County Association of Townships, there may be opportunities for networking and to share information.

There is MAT a training coming up as well as Township Day at the Capital on March 2nd. It is hard to set up individual appointments to meet with legislators at Township Day.

Old Business

Donation Discussion

Sup Monahan-Junek talked with MAT that identified a statute that allows public entities to transfer assets to other public entities. It is MAT's opinion that the Ely Library qualifies as a public entity and therefore a donation may be made to the library. The donation to Northwoods Partners is not a legal due to being a non-profit.

Sup Harrington moved, seconded by Sup Carlson to donate \$600 to Ely Library. Motion carried.

New Business

Approve 2026 Budget

Sup Monahan-Junek moved, seconded by Sup Harrington to approve the revised 2026 expenditures budget in the amount \$299,085.00 and revenue budget in the amount of \$299,620.00. Motion carried.

Firewise Coordinator hours

Jessica Oldenburg will meet in February to with Michael Ostlund and Supervisors Harrington and Monahan-Junek to review and discuss Firewise Coordinator activities for this year. 90 hours per year is what has been budgeted for the position.

Discuss combining Clerk and Treasurer positions

Sup Harrington moved, second by Sup Monahan-Junek to propose Option B, in the MAT manual, to appoint a clerk and treasurer to be voted on in the 2026 general election. Motion carried.

Premium Paid Leave Act

Sup Chiabotti, moved seconded by Sup Harrington for the township to pay 0.44% of the wages towards the Minnesota paid leave premium and employees will pay 0.44%. Motion carried.

Supervisor Duty Review

Sup Monahan-Junek noted that the responsibility of fire needs to be added to Sup Harrington's responsibility list. On the website add primary and secondary to duties to clarify what responsibilities supervisors are in charge of.

Sup Monahan-Junek moved, seconded by Sup Harrington to remove the \$10 application fee to submit an application to rent the hall. Motion carried.

OHV Overlay District Decision Press Release

The board will send out a press release to selected papers and post the ordinance on the township website.

Sup Monahan-Junek moved, seconded by Sup Chiabotti to approve the press release and to post the ordinance on the website and township bulletin board. Motion carried

Sup Concerns

None at this time.

Adjournment

Sup Carlson moved, seconded by Sup Harrington to adjourn the meeting. Motion carried. The meeting adjourned at 6:53 PM.

Respectfully submitted,

Keely Drange, Clerk

Minutes
EAGLES NEST TOWNSHIP
Board of Audit Meeting
January 21, 2025

Call to Order

Supervisor Sup Chiabotti called the meeting to order at 7:05 p.m.

Sup Chiabotti, Sup Brian Harrington, Sup Jackie Monahan-Junek, Sup Carlson Clerk Keely Drange, Treasurer Mary Beth Monte and Gwen Potter were in attendance.

Unless otherwise noted, motions carried unanimously.

Receipts Verified by Supervisors

Receipt number 71891 was selected and verified by Sup David Chiabotti
Receipt number 71884 was selected and verified by Sup Charles Carlson
Receipt number 71882 was selected and verified by Sup Jackie Monahan-Junek
Receipt number 71878 was selected and verified by Sup Brian Harrington

Check number 11925 was selected and verified by Sup Brian Harrington
Check number 12075 was selected and verified by Sup Jackie Monahan-Junek
Check number 12144 was selected and verified by Sup David Chiabotti
Check number 12185 was selected and verified by Sup Charles Carlson

Levy Review

The general fund in the amount of \$184,710.00 and the roads fund in the amount \$62,790.00 for a levy total of \$247,500.00 for 2025 was verified.

Adjournment

Sup Carlson moved, seconded by Sup Harrington to adjourn the meeting. Motion carried.
The meeting adjourned at 7:36 PM.

Respectfully submitted,

Keely Drange, Clerk